DeMaSy
Project Management

To be highlighted :Search option

To be highlighted :
Project (job), Project structure, In charge person, Date Mgt, Project status, Budget Mgt,
Visual mgt : Red and Green indicator, Document attached

Zoom on "Project charter" activities

Jobtask detail

Client:	Lhoist_Europe
Job:	lhoist_EU_002 BUILDING NEW PLANT
Assigned by:	Burioni JG
Task:	Project charter
In charge:	Antonio Antonio
Comment:	Antonio, thanks to add in the project charter the minutes of our meeting
Start - End date:	17/09/2016 ... 19/09/2016 ...
Generate message:	☑
Deadline:	19/09/2016 ...

Documents:

Name
📊 ProjectStatusReport

Document

Budgeted hours:	Timereport hours:	Schedule hours:
10	2	3

Status: Done   04/02/2017   Burioni JG

Done comment: Please check the attach doc

OK   Cancel

To be highlighted :
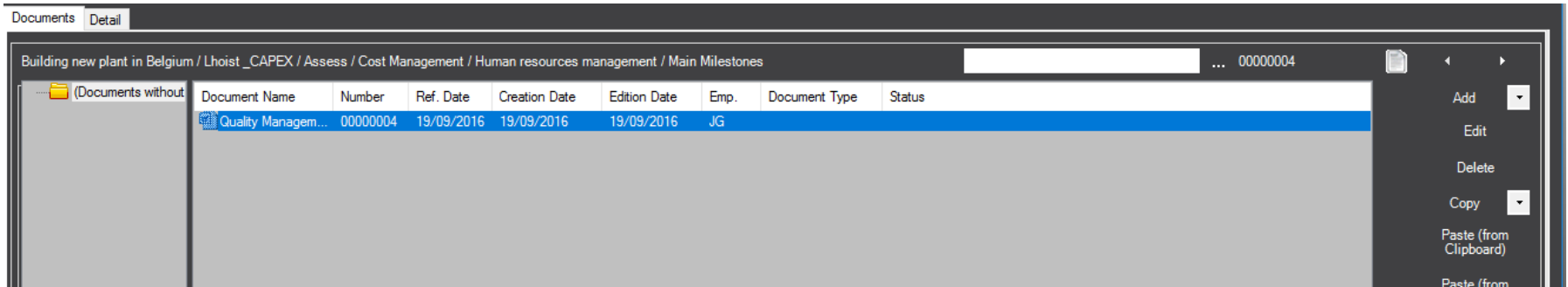
1) Task level…we can see all the components of the job to be performed by Antonio .
    Requestor , In charge, Comment from the requestor , Dates management, Assigned budget
    from requestor, Status from of task, Comment, documents attached to job …
2) Communication Mgt in virtual team

Silicon DNA

To be highlighted :
Document is easily attached to project or a task (paste from Clipboard)

Document can be used as workflow manager if multiple people need to add value on the document.
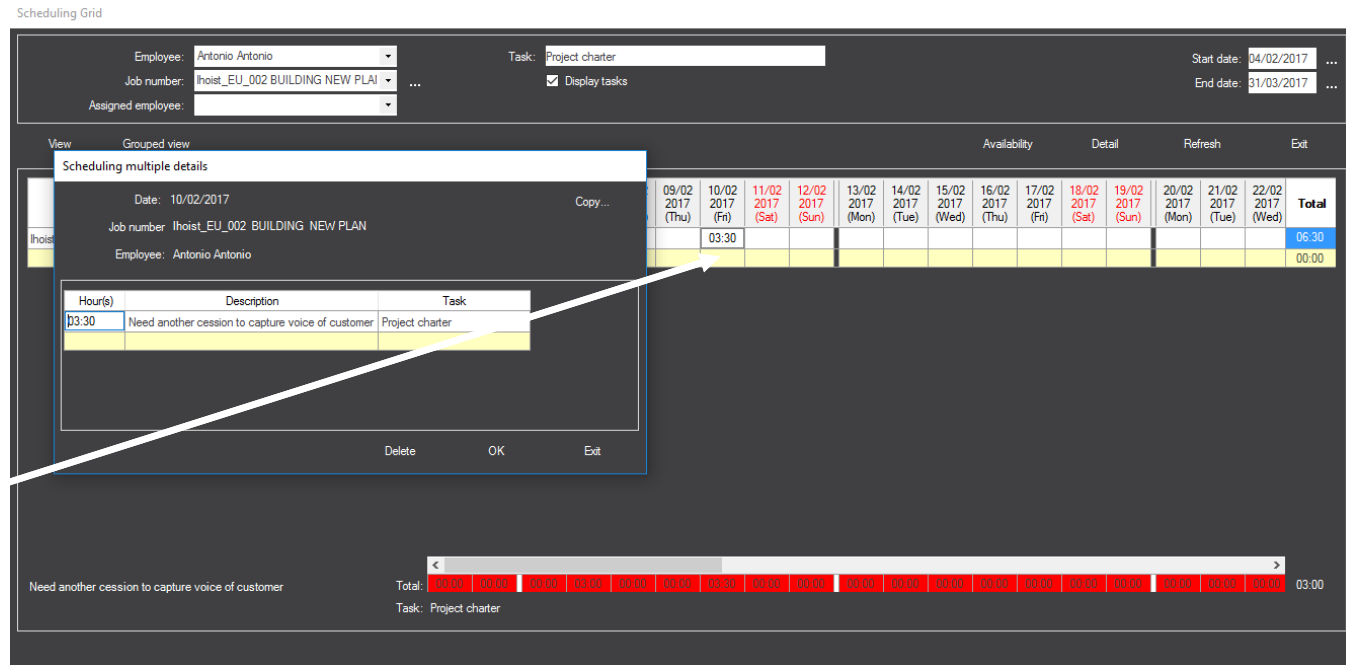 Open, edit, save

Folder can be created to facilitate storage

Working documents, legal documents, notes, emails etc

To be highlighted :

1) From Master screen, on the task, Project Manager can assigne specific period of work.

PM requested to Antonio a new task to be performed the 10/02, duration (budget) 3h30.

Impact on total workload of Antonio

Availabilty / Capacity management

| | Profile | | Start date: | 03/04/2017 | ... |
| End date: | 31/07/2017 | ... |

Capacity (chart by period / period) | Capacity (chart by profile) | Select | Refresh | Exit

| Employee name	03/04 2017 (Mon)	04/04 2017 (Tue)	05/04 2017 (Wed)	06/04 2017 (Thu)	07/04 2017 (Fri)	08/04 2017 (Sat)	09/04 2017 (Sun)	10/04 2017 (Mon)	11/04 2017 (Tue)	12/04 2017 (Wed)	13/04 2017 (Thu)	14/04 2017 (Fri)	15/04 2017 (Sat)	16/04 2017 (Sun)	17/04 2017 (Mon)	18/04 2017 (Tue)	19/04 2017 (Wed)	20/04 2017 (Thu)	21/04 2017 (Fri)	22/04 2017 (Sat)	Scheduled on chargeable	Scheduled on non chargeable	Total available
Antonio Antonio (Process Eng)	08:00	08:00	08:00	08:00	08:00	00:00	00:00	08:00	08:00	08:00	08:00	08:00	00:00	00:00	08:00	08:00	08:00	08:00	08:00	00:00	00:00	00:00	712:00/712:00
Burioni JG (Process Eng) (75%)	00:00	00:00	00:00	-03:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	813:00	00:00	00:00/432:00
Chi Chi (Process Eng)	08:00	08:00	04:00	00:00	00:00	00:00	00:00	08:00	08:00	04:00	00:00	00:00	00:00	00:00	08:00	08:00	04:00	00:00	00:00	00:00	00:00	00:00	372:00/372:00
Drot Thierry (Quality team)	08:00	08:00	08:00	08:00	00:00	00:00	00:00	08:00	08:00	08:00	08:00	00:00	00:00	00:00	08:00	08:00	08:00	08:00	00:00	00:00	00:00	00:00	576:00/576:00
Dupont Benedicte (Business analyst)	08:00	08:00	08:00	08:00	08:00	00:00	00:00	08:00	08:00	08:00	08:00	08:00	00:00	00:00	08:00	08:00	08:00	08:00	08:00	00:00	00:00	00:00	712:00/712:00
Mercenier Patricia (Tester)	08:00	08:00	08:00	08:00	08:00	00:00	00:00	08:00	08:00	08:00	08:00	08:00	00:00	00:00	08:00	08:00	08:00	08:00	08:00	00:00	00:00	00:00	712:00/712:00
Souciet Pierre (80%)	08:00	08:00	08:00	08:00	08:00	00:00	00:00	08:00	08:00	08:00	08:00	08:00	00:00	00:00	08:00	08:00	08:00	08:00	08:00	00:00	00:00	00:00	569:36/569:36
Toto Tata	08:00	08:00	00:00	08:00	08:00	00:00	00:00	08:00	08:00	00:00	08:00	08:00	00:00	00:00	08:00	08:00	00:00	08:00	08:00	00:00	00:00	00:00	576:00/576:00
Total:	56:00	56:00	44:00	45:00	40:00	00:00	00:00	56:00	56:00	44:00	48:00	40:00	00:00	00:00	56:00	56:00	44:00	48:00	40:00	00:00			4159

To be highlighted :

1) Loading all resources defined as available to performed activities.

2) Resource can work full time, part time, be partially available for projects, 40 / 35 / 45 hours _week, holidays, illness, profile

3) Assignment by profile (Tester, Developer, BA etc)

4) Total = remaining hours to schedule
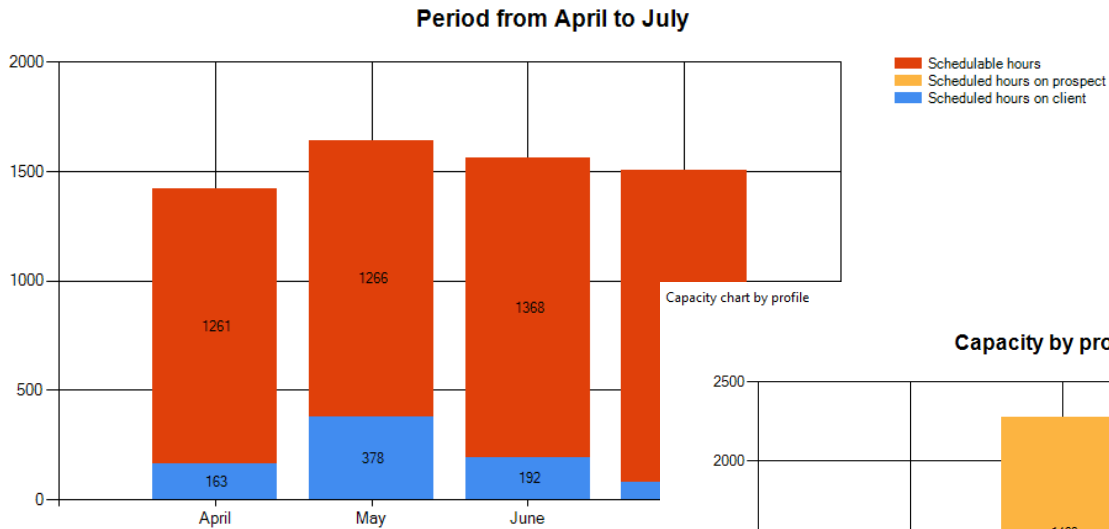
Silicon DNA
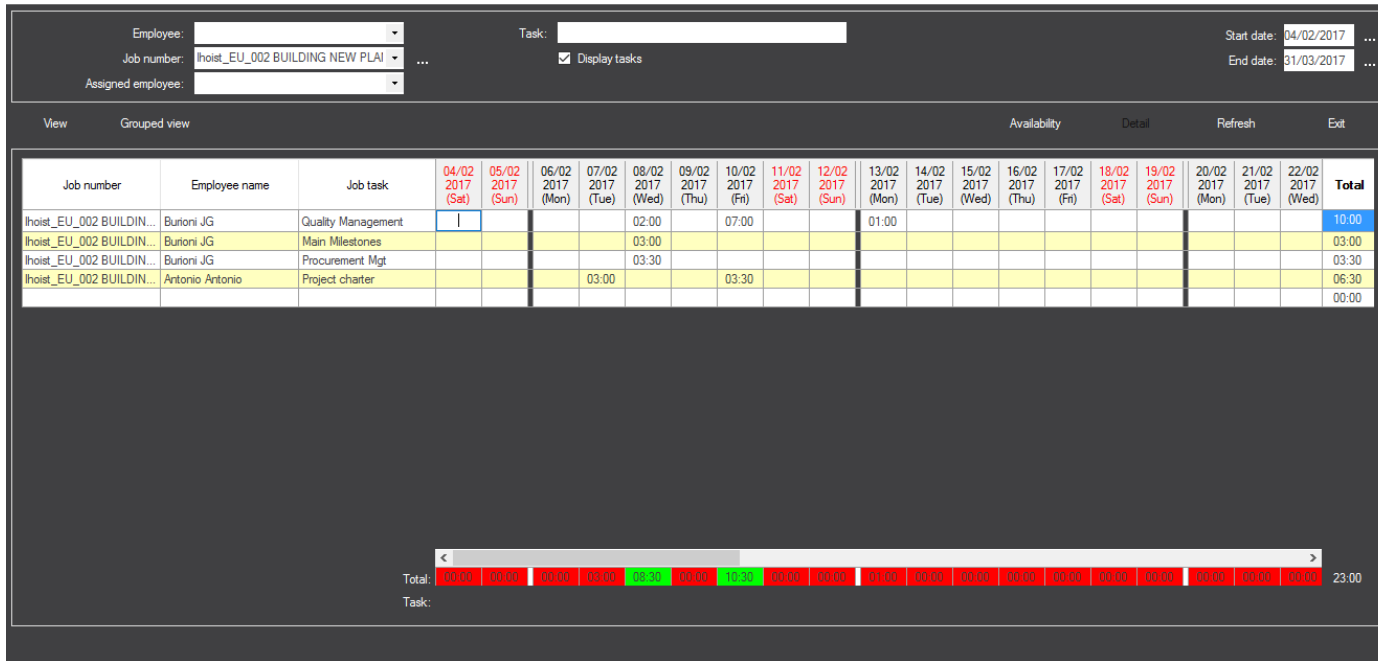
To be highlighted :

We move from one resource, one task to
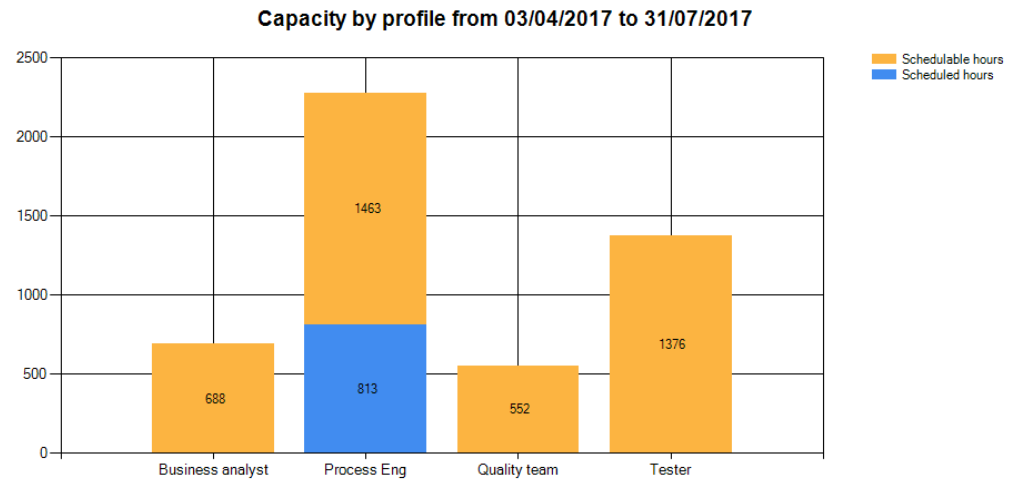
all resources, all tasks to "control" scheduling rate

Scheduling _ Capacity Mgt

Capacity chart by month / profile

Period from April to July

Legend:
- Schedulable hours
- Scheduled hours on prospect
- Scheduled hours on client

Capacity chart by profile

Capacity by profile from 03/04/2017 to 31/07/2017

Legend:
- Schedulable hours
- Scheduled hours

To be highlighted :

1) Capacity Mgt by month for the entire type of resource or by profile

From Master Screen   Time report on Job task

To be highlighted : Time reporting on "Quality Mgt " task.
Impact on dashboard : From 4,5 to 6,75 hours reported .

Time reporting process simplified to allow daily time reporting (and not monthly due to administrative workload)
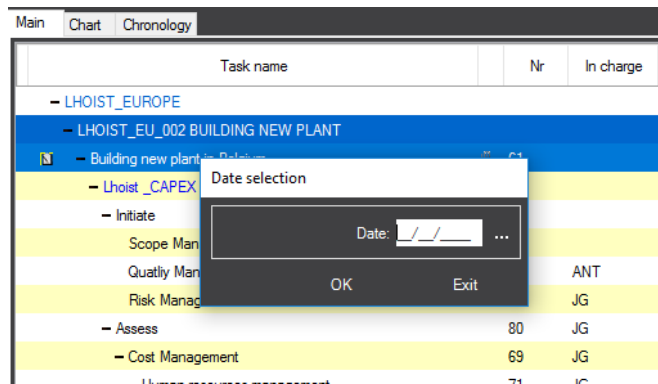
PMO set a Steer Co for the 04/04/2017.
PM have to created the document .
PM have to "justify" accomplishment

Report is customizable under word, excel, ppt etc ..
Some information are loaded (merged) from the platform

Document is interactive..
Steer Co can comment / take decision on various project status …

PM can act based on Steer co decisions .

Reporting to Steer co _Latest update available

All documents are attached to project and/or tasks to ensure latest update

Define the Client (company or the person) with whom you want to have some
"relation"

CRM_ *Type of relation*

Type of relation is customizable
When relations are set ...you can surf over the entire plateform to capture documents stored or any information searched for a client or one of its relations

Any relation (Interaction) can be introduce in the « DeMaSy » calendar with reminder, purpose, link to task etc …

This calendar can be synchronised with company calendar (both side)

DeMaSy _ Set up

Client
Project
Resources
Project Framework
Company Strategy

How to create a new "Client" such as "New Company"

To be highlighted :

With a minimum of information , a "Client" is created.

Deeper information can be added later on

Silicon DNA

How to create a new project to the New Company

To be highlighted :

    A "Job" can be opened for any client with just few clicks

List of existing category "Add " mode allow you to create a new category which will be immediately available on the drop down list

To be highlighted :

Categories are used to facilitate the project search in the portfolio.

A new category could be created (if you have the appropriate rights) , event while defining the project …

Project can be aligned with the company strategies , validated by the sponsor …

Silicon DNA

Task

Main Task: Engineering Services

Article:

Add   Edit   Delete   Cancel

- Engineering Services
  - Pre project
    - Project charter
      - Risk analysis
        - Risk identification
      - Define all competencies needed
      - Breakdown project by work package
    - PIM 0 steering comittee
      - Plan project to PIM meeting agenda
    - Offer : First draft
      - Draft offer according to PIM conclusion
  - Project Kick off
    - Open project in internal process
    - Prepare internal kick off
    - Prepare general kick off
    - Kick off MODACE process
    - Kick of ISO process
  - Project planning
    - Milestone Identification
    - List of deliverables
    - Gate review planning
    - Finance follow up
    - Legal follow up
    - Documentation follow up
    - Construction side scheduling
    - Commissioning planning
  - Project management (Maitrise)

To be highlighted :
A "Pre-formatted project framework" (template) can be assigned to a newly created project and facilitates the project standardization … and prevent non valued added activities from PM

Add

Edit

Delete

Cancel

OK

Cancel

Task:

Article:

Exit

Silicon DNA

How to affect employees to project ?

To be highlighted :

    Employees can be selected from names or from profiles types

    Employees can play a specific project roles

    Rates can be customized

To be highlighted :
From a new project, PM will called a "Pre-formatted project framework "

Project loaded with project framework

Job task

Job type:			In charge:		Selection: Not done		Add
Job category:			Assigned employee:		Nr		Insert
Client:			Period: __/__/____ ... __/__/____ ...		☑ Expand		Edit
Job: New project for new company 2			Deadline period: __/__/____ ... __/__/____ ...				Delete

Main | Chart | Chronology

Task name	Nr	In charge	Comment	Start date	End date	Status	Deadline	Budgeted hours	Timereport hours	Schedule hours	Generate message
− NEW COMPANY											
− NEW PROJECT FOR NEW COMPANY 2								0	0	0	
− Engineering Services	173					To Do		0	0	0	☑
− Pre project	174					To Do		0	0	0	☑
− Project charter	175					To Do		0	0	0	☑
− Risk analysis	176					To Do		0	0	0	☑
Risk identification	177					To Do		0	0	0	☑
Define all competencies needed	178					To Do		0	0	0	☑
Breakdown project by work package	179					To Do		0	0	0	☑
− PIM 0 steering comittee	180					To Do		0	0	0	☑
Plan project to PIM meeting agenda	181					To Do		0	0	0	☑
− Offer : First draft	182					To Do		0	0	0	☑
Draft offer according to PIM conclusion	183					To Do		0	0	0	☑
− Project Kick off	184					To Do		0	0	0	☑
Open project in internal process	185					To Do		0	0	0	☑
Prepare internal kick off	186					To Do		0	0	0	☑
Prepare general kick off	187					To Do		0	0	0	☑

Cancel
Document
Print
Assign tasks...
Copy
Propagate...
Replace...
Timereport...
Timereport detail...
Schedule

Switch view   Exit

To be highlighted :
All task are created, PM will just need to define who, when , what etc

Silicon DNA